

**Finance Office**

Webster Vienna Training Scholarship (WVTS):

**Terms and Conditions**

Updated May 2021

The Webster Vienna Training Scholarship (WVTS) aims to give all students the opportunity to gain valuable skills outside of the classroom. These training opportunities are available to all students, and recipients are chosen through a transparent process. Any student is able to apply for a WVTS during Open Calls for Applications.

The Terms and Conditions to receive a WVTS are the following:

- Full- or part time enrollment during the entire duration of the project (1 semester or 2 semesters)
- Minimum enrollment: 6 U.S. credit hours per semester
- The amount of total scholarships received cannot exceed 100% of all tuition fees incurred in the semester of the awarded scholarship. WVTS may be lowered to reflect this.
- The amount of the scholarship will be applied towards tuition charges only
- The amount of the scholarship is not redeemable as a cash payment.
- Students can receive up to six (6) full 3- U.S. credit courses remitted by WVTS throughout their program of study.
- The amount of the scholarship must be used in the semester for which it is granted.
- The scholarship cannot be carried forward to another semester if the student enrolls in a class with fewer than three U.S. credits.
- Students may be asked to join a training session prior to the scholarship start date.
- The university reserves the right to withdraw the scholarship and/or to reduce the awarded amount under any circumstances. These include but are not limited to: failing to perform duties and responsibilities, reaching maximum amount of WVTS in program of study, reaching the maximum amount of scholarships and grants available to students, and not meeting the relevant criteria to retain a WVTS.
- Nearing the end of the WVTS contract, the recipient may be subject to a Performance Evaluation in order to gauge the student's performance in his/her duties.
- Following the completion of the scholarship and upon his/her request, the student may request a written performance-based recommendation from his/her scholarship supervisor.