

Webster Vienna Training Scholarship (WVTS):
Project Proposal

Department: Language Center
Semester: Spring 2022 (from February 7th, 2022 to May 20th, 2022)
Estimated weekly workload in hours: 5
Program Level: Undergraduate or Graduate

Project Title: Special English Program Assistant
Project Leader: Hano Pipic

WVTS Supervisor (if different than Project Leader): Hano Pipic

Project Outputs:

Tasks/Project Outputs	Deadline	Percentage of Time Spent on Responsibilities (equaling 100%)
Assist the Language Center and Student Resource Center in communicating and translating information relevant to the program and university operations	ongoing	30%
Organize weekly activities to integrate students into the Webster community	ongoing	50%
Serve as a point of contact for basic questions of everyday life in Vienna and direct them to relevant Webster staff for assistance	ongoing	10%
Participate in LC Meetings	ongoing	10%

Qualifications needed to accomplish tasks and responsibilities:

- Excellent knowledge of English and Farsi
- Familiarity with WVPU's student resources