

Webster Vienna Training Scholarship (WVTS)
Research & Teaching Assistant

Department: IR Department
Duration: 1 full year
Estimated weekly workload in hours: 10 h
Program Level: Graduate
Supervisor/Professor: Jozef Batora

Expected tasks and responsibilities to fulfill during the scholarship:

Tasks	Percentage of Time Spent on Responsibilities (equaling 100%)
Teaching assistant tasks (collecting and filing student memos; checking for formal aspects and requirement in student memos and final papers in courses)	30%
Research support for research projects (e.g. collecting relevant resources, literature review, summaries of official documents)	60%
Administrative support in organizing research workshops (e.g. contact w/ participants, cooperating with the department in preparing promo material, outreach)	10%

Qualifications needed to accomplish tasks and responsibilities:

- Interest in academic research in IR
- Well-organized
- Excellent English skills (German skills will be an advantage)

Documents required for application:

- CV
- Letter of Motivation explaining why the student chose this particular RTA position (2 pages max)