

November 2, 2020



Dear students,

Please see the following, important message about COVID-19, Fall semester and Fall II classes, student services, and university operations.

Due to recent developments with regard to the outbreak of COVID-19, the university will be closed for open access by students for the remainder of the semester.

The following is important to you:

1. Access to the building and labs:
Students will have no access to the building (if you need access to your locker please arrange via facility).
Students will have access to labs where necessary and according to pre-arranged appointment (please contact the Department of Psychology).
2. Classes:
There will be no disruption of courses: All courses will be **conducted remotely, streamed via Zoom, and recorded for review (recording being available for 30 days)**. It is essential that you log in and check for all materials via **Canvas/World Classroom** and contact your professor for further instructions.
3. Registration:
If you have not registered for Spring classes, please do so now by sending a list of the courses for which you wish to register to your advisor immediately. Once your advisor agrees, he/she will forward it for processing. You will need to be registered in order to access the Canvas/World Classroom for the class.
4. Payment:
All payments are processed according to current payment deadlines. If you have any questions, please address via finance.students@webster.ac.at
5. Textbooks:
There will be no physical textbook service available. However, you will be fully reimbursed for textbook purchases from your preferred suppliers (based on the required reading listed in your course's syllabus). Please check our COVID-19 FAQ page [here](#) on detailed instructions for reimbursement.
6. Theses Timing & Thesis Defenses:
All thesis defenses will be conducted via Zoom. Your departmental coordinators will arrange and communicate the necessary details.

Theses that are delayed due to the COVID-19 related closure (e.g. no access to labs, cancelled interviews or appointments) will receive incompletes for grades, and students will be given appropriate extensions.

7. Other student services:

All student services will continue to be offered via Zoom.

For related questions please contact:

The Student Resource Center at student.services@webster.ac.at

The Language Center at language.center@webster.ac.at

Learning Support Services at Learning.Support@webster.ac.at

The Student Counselling Service at counseling@webster.ac.at

Career Counseling at alexandra.deubner@webster.ac.at

In case you have any questions, please send them to office.director@webster.ac.at

Take care, study well, and stay healthy,

Johannes Pollak, Director

Samuel R. Schubert, Associate Director

Michael Postmann, Head of Finance and Administration