How does an applicant apply for the Webster Vienna Private University Scholarship?

Please use our online application form (link on our website) to apply for the Webster Vienna Private University Scholarship. Please note that you should be accepted to a full degree bachelor’s or master’s degree program at the time when you submit your applications. Submit all documentation before the end of June 2020.

Filling out the form will take approximately 10 minutes if you have all necessary documents ready. You will be asked to upload the following documents:

1. Your admission letter (from your Webster admissions officer)
2. Income statements of all persons responsible for financing the student’s education
3. 1000-1200 word essay on one of the two topics below:
   - Many students at Webster Vienna Private University have a cultural heritage, skill, or talent that defines them and enriches the lives of their peers. If you hold such an interest or have a unique background, please share more in a 1000-1200 word essay;
   
   or

   - Many believe that we learn from our mistakes. In a 1000-1200 word essay, describe a situation or experience where you learned from failure. Explain the situation, what actions you took, and
how you learned from this experience.

4. Financial motivation letter explaining why you need a scholarship to finance your studies and what other income sources you have.

Please upload the income statement in a combined (only one) PDF file. You will be asked to submit the yearly income statement from 2019 of all persons responsible for financing your education (please combine these files) and a statement of one month from 2020 of all persons responsible for financing your education (please combine these files).

Note that the accepted file format is PDF.

We will use the below documents submitted to our Admissions Office to evaluate your application:

1. Academic Transcripts
2. English proficiency test scores
3. Recommendation Letter
4. Essay

What does it mean that the scholarship is “prorated by semester”?
This means that the scholarship recipient will not receive the full scholarship amount all at once, in one payment, but distributed throughout the semesters.
For example: if an undergraduate student receives the maximum scholarship award (EUR 20000 for the full undergraduate program), we will credit EUR 2500 per semester (The full UG program is 4 years, 8 semesters. 8 x 2500 = 20000).
After each semester, we check if the scholarship recipient meets the academic requirements to maintain the scholarship (minimum credit hours and GPA) and the scholarship award for the next semester will only be credited against the recipient’s tuition if the requirements are met.

What is a Webster Student ID Number?
The Webster Vienna Private University scholarship is awarded to admitted students only. This means that the applicant should first be accepted into a full degree program by our Admissions Office. A student has to start, submit, and complete all application requirements, meet the admissions criteria, and be officially offered a place in our university. After your admission, a unique Webster Student ID number will be generated for you. You will need this number when you apply for a scholarship.
You can find the application steps, deadlines, and the required documents here:
http://webster.ac.at/bachelor-programs-undergraduate or http://webster.ac.at/master-mba-programs-graduate

**What are the eligibility criteria for the Webster Vienna Private University Scholarship?**
Eligible students should have achieved a minimum cumulative academic GPA (Grade Point Average) of 3.0. The student must first be accepted into the undergraduate or graduate program in accordance with the standard admissions requirements of Webster Vienna Private University. The Scholarship recipient must be enrolled full-time and should begin their first year of study in the Fall semester. Proven English proficiency of the scholarship student is crucial: Test of English as a Foreign Language (TOEFL), IELTS, or Cambridge Advanced Certificate (CAE) scores are required prior to admission. Students accepted on probation or those who need to take ESLG (English as a second language) classes are not eligible.

**What are the English requirements for scholarship applicants?**
Scholarship applicants must either be native English speakers or have exceptional written and spoken English as evidenced by their performance on one of Webster Vienna’s accepted English proficiency exams (TOEFL, IELTS, and Cambridge Advanced Exam). To learn more about admissions English requirements, please visit webster.ac.at/undergraduate-admissions/testing.

**What is the difference between “undergraduate,” “graduate,” and “transfer” applicants?**
Undergraduate programs at Webster Vienna lead to a bachelor degree. Graduate programs follow a bachelor’s degree and at Webster Vienna lead to a master’s degree.

Transfer students include any applicant who has already completed any amount of university-level coursework. Some scholarships, for example the City of Vienna Division of Cultural Affairs Award, are not open to transfer applicants.

**What is a Grade Point Average (GPA)?**
A GPA is a calculated average of the grades you earn in school following the American 0 to 4.0 scale. Webster uses this calculation to measure your overall performance in school. In the United States, grades are usually assigned in letters and are based on a 4.0 GPA scale:
- A 4.0 (excellent)
- B 3.0 (good)
- C 2.0 (satisfactory)
- D 1.0 (needs improvement)
F 0.0 (fail)

At U.S. universities, students receive a GPA each semester based on the grades earned in all classes that semester. In addition to a semester GPA, students also maintain a cumulative GPA, which is an ongoing average of all semester grades from the beginning of a student’s studies.

Webster Vienna has over 70 different nationalities, and we are familiar with many different grading systems. We will determine your GPA using the American 4-point scale during the admissions process.

**Do Webster Vienna Private University Scholarship require the student to maintain a certain grade point average (GPA)?**

Yes. The scholarship is renewable each year and will be reviewed at the end of each semester to determine whether the scholarship recipient has fulfilled the scholarship conditions and achieved the required grade point average (GPA).

If the scholarship recipient’s cumulative GPA falls below a 3.0, the student will receive a one-time warning and go on probation. While on probation the student must complete at least 12 hours of coursework per semester, may not withdraw from any class, and must achieve a session GPA of at least 3.0.

If the student’s session GPA is 3.0 or higher again after the probation semester, he or she will be removed from probation. If, however, in any further semester after the probationary semester the student’s session GPA falls below 3.0, he/she must leave the scholarship program.

**Why do you ask for a 1000 – 1200 word essay?**

Firstly, we ask for an essay on one of the two given prompts/topics so that we might learn more about the applicant as a person. A second goal is to learn how well the applicants write and are able to communicate their ideas. We would ask that applicants consider following the format of a “five-paragraph essay,” with 200-250 words per paragraph (for a total of 1000-1200 words), and includes an introductory paragraph, three body paragraphs for support and development, and a concluding paragraph.

**What can an applicant do to improve their chances of receiving a scholarship?**

It would be helpful for an applicant to demonstrate a high level of motivation and will to succeed (based on academic records, the essay and motivational letter, recommendation letters) as well as prove financial need based on the financial documents submitted. Students who also demonstrate a commitment to contribute positively to society through their own past activities and their career plans will of course be strongly considered.
If a student loses his or her scholarship because of poor academic performance, can he or she get it back at a later point in their studies?

Once a scholarship is lost, the scholarship cannot be recovered by the student.

If a student does not receive the Webster Vienna Private University Scholarship as a first year student, may he or she apply at a later stage of their studies?

No, the Webster Vienna Private University Scholarship is available for incoming students only. However, Webster Vienna offers other scholarship possibilities for current students; please check this webpage for more information: http://webster.ac.at/scholarships.

May scholarship recipients study abroad?

Yes, we even encourage this as Webster Vienna is part of an international Webster campus network with campuses in the U.S., Europe, Asia, and Africa. The student may study abroad at another Webster University location for a maximum of two terms (1 semester), but the student must first meet with the academic advisor to ensure that he/she meets the minimum credit requirements and completes the last 36 credits at the Webster Vienna campus to be eligible to receive the Austrian-accredited WVPU diploma.

The final application deadline is June 30. I’m taking the TOEFL on July 1. Will you accept my late results?

No, as the final deadline is June 30. It takes approximately two weeks to receive official English proficiency results from the TOEFL or IELTS. Please ensure you submit your results by the final deadline in order to be considered.