

Bachelor degree Fact Sheet

How long does a degree take?

The length of your degree program depends on your academic background. The average amount of time required for a B.A. or B.S. degree is approximately 4 years. Graduates of higher secondary education who hold diplomas such as the Austrian Matura or the International Baccalaureate can have official documentation of this work evaluated for advanced standing credit toward degree requirements at Webster University. Credit awards are based upon the marks/grades you have obtained and the specific programs you have completed.

University level coursework successfully completed at an accredited university can also be evaluated for transfer credit, which may reduce the length of study required for the degree.

What does an undergraduate degree cost for the 2016/2017 academic year?

(SU 2016-SP II 2017)

Program	Duration	Minimum total number of credits	Per course fee up to 11 credits per semester or summer term	Fall or Spring semester fee 12-18 credits = 4-6 courses	Annual tuition fee (Fall and Spring semesters)
BA or BS	3 - 4 years	128	EURO 1,830	EURO 9,760	EURO 19,520
* Course fees are for 3 credit hour courses including text books. *The university increases the tuition fee on an academic year basis.					

A minimum of 128 credits are required to complete an undergraduate degree program, assuming no advanced standing/transfer credits have been awarded. Most courses earn the student 3 credit hours. Full-time students complete a minimum of 24 credits (8 courses) per year. Part time enrollment is also possible for working students.

Where can I get financial assistance to help pay for my studies?

Students should plan on financing the full cost of their studies. Here are some options and considerations:

Please refer to our enclosed scholarship and financial assistance brochure, or visit the website <http://webster.ac.at/admissions> for more information.

U.S citizens and green card holders may apply for U.S federal grants and loans. Veterans of the US military may qualify for Veterans Administration benefits.

Does Webster Vienna offer student housing?

Housing can only be reserved once a student has been accepted to Webster Vienna Private University and has signed and returned a housing contract with a €500 **housing deposit**.

Webster Vienna housing is **mandatory** for **all incoming undergraduate students** during their first semester (4 months). Residence Am Augarten on Heinestrasse has a central location in Vienna's second district, which is a 7 min. walk from the campus. Single rooms: €3,600/per semester, double rooms: €2,800/per person per semester.

For information, please see <http://www.webster.ac.at/current-students/housing-vienna>

Where can I get more information about Webster?

Webster regularly hosts events and tours for prospective students. Please visit our website at www.webster.ac.at to learn about upcoming events. Additionally, please call to make an appointment with an admissions officer to discuss your application.

When can I start my studies at Webster University Vienna?

First time freshman students (out of high school who have not started university) can apply for the Fall 1 (August), Spring 1 (January) or Spring 2 (March) semester. If a visa processing issue may delay your start date, please contact your Admissions Officer to defer your start date to the next starting term or semester.

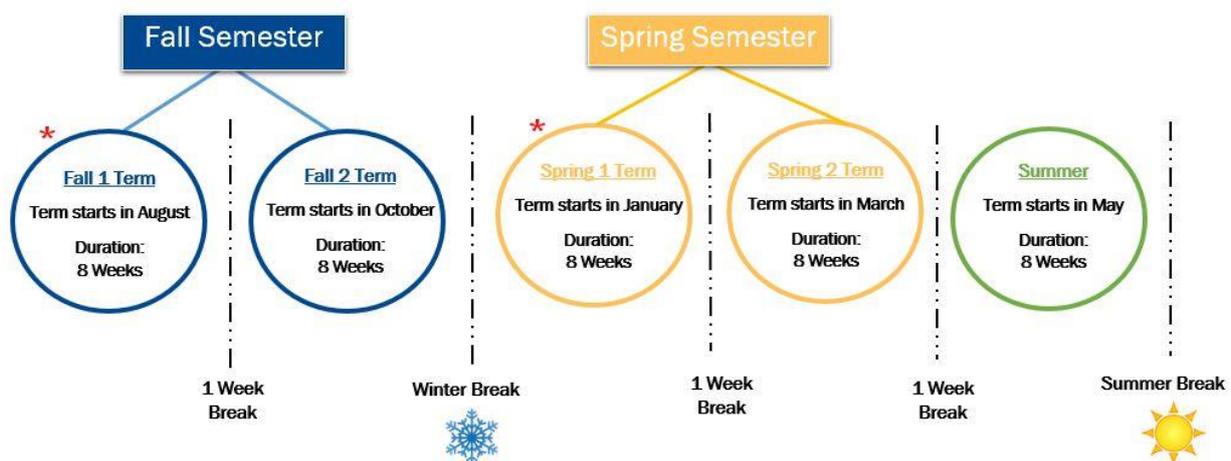
Webster accepts transfer credits from other accredited universities (accredited by the Ministry of Education in the institutions' country). **Transfer students** may apply start at any of the 5 starting terms with advice and approval from the Admissions Office.

High school students in the last year of studies may already apply by submitting their last three years of academic transcripts. Webster University has rolling admissions, which means that you can apply anytime and you do not need to wait until you have received your high school diploma. Your application will be evaluated upon receipt. The sooner you apply and are accepted, your spot in your preferred program can be secured.

When should I apply?

For maximum consideration and visa processing time, the preferred application deadlines are:

Term Starting Dates	Priority Deadline for non EU citizens	Deadline for EU citizens
Spring I, 2017*	January 16 – March 10	September 1
Spring II, 2017	March 20 – May 12	November 1
Fall I, 2017*	August 21 – October 13	April 1
		July 1



*- Indicates ideal term to begin studies

Should the preferred deadline have already passed, please contact us as soon as possible for information on how you can still apply.

Webster University Vienna welcomes applications for submission from students from all countries.

Required items include:

1. Application for admission online at webster.ac.at/apply-now

Non-refundable application fee: Please note an application fee of \$35, payable by credit card, is required to complete the application form online.

webster.ac.at/registration-and-payment

Once the online application form has been submitted or the Common Application received, all documentation must be scanned and uploaded into the online application. Additionally, official documentation is required as listed below.

2. Official transcripts and educational records

Unofficial transcripts should be scanned and uploaded into the online application upon submission (supplemental items). In addition, an official, final transcript stating the degree received and the date conferred must be submitted.

If you have not yet completed high school/secondary school, unofficial transcripts should be uploaded into the online application, including your expected graduation date. Applying early and submitting your documentation is especially essential should a visa be required.

Undergraduate students

Applicants to the bachelor program are required to have completed an educational program (including primary, secondary, and higher secondary education) that include twelve years of academic study.

First-year students/Freshmen

Your secondary/high school transcript, including at least three years of completed academic work, in addition to any external examination results

(Advanced Placement, SAT, IB Diploma or IB Certificate).

Upon graduation from secondary/high school, an official final transcript of completion/graduation including the date of graduation will be required. If your transcript does not show your date of graduation or degree conferral, you will also need to submit a certified copy of your secondary school diploma.

Transfer students

Please submit your transcripts from all postsecondary institutions attended and from all university-level course work attempted. Applicants with less than one year of transfer credit must also submit the documents required under the first-year students/freshmen section above. Official, final transcripts of any academic work in progress are required prior to entry at Webster Vienna.

Official transcripts

All official transcripts and diplomas must include all work attempted to date. Transcripts must be designated as official by the issuing institution. The issuing institution must send the transcript in a sealed envelope to the Admissions office at Webster Vienna. Official transcripts and diplomas will contain the issuing registrar's signature and be embossed with the issuing school's seal.

Your admissions officer will calculate your grade point average (GPA) upon receipt of your transcripts.

Translations

Official transcripts and diplomas normally issued in a language other than English must be accompanied by a literal and officially certified English translation. Please ensure your translation is attached to a certified copy of the original document.

3. Official TOEFL, IELTS or the Cambridge Advanced Certificate

Test of English as a Foreign Language (TOEFL), IELTS, or Cambridge Advanced Certificate scores are required prior to admission. All applicants who are not native English speakers from the United States, Great Britain, Ireland, New Zealand or Australia, are required to submit official scores

from one of our above-mentioned English Proficiency exams.

Use the following institutional codes for Webster University Vienna when requesting official score reports for the TOEFL test: 0547

Please scan and upload your IELTS score report into your online application.

Cambridge Advanced Certificate:
Please scan and upload your certificate into your online application and mail a certified copy to our campus.

Please refer to the following chart for information about minimum required scores:

<u>TOEFL minimum scores</u>	
80	Internet-based TOEFL
550	Paper-based TOEFL
<u>IELTS minimum scores</u>	
6.0	IELTS Academic
<u>Cambridge Advanced Certificate minimum score</u>	
C - Cambridge Certificate in Advanced English	

4. 400-word essay

Topics can be found on the website.

5. Resume/CV

List of your activities and achievements for freshmen applicants or please send us curriculum vitae (résumé) for transfer or adult applicants.

6. One letter of recommendation

Applicants may use the recommendation form, which can be downloaded on our website. This form should be submitted by a teacher, professor, or counselor familiar with your academic performance.

7. Passport copy

A copy of the biographical page of your passport to ensure the correct, legal spelling of your name.

8. SAT or ACT scores

SAT or ACT scores are recommended, but not required.

When requesting an official SAT score report to be sent to Webster University Vienna, please mention our institution code: 9131. This code can also be used when requesting an Advanced Placement (AP) score report to be sent to Webster University Vienna.

NOTE: All application documents submitted to Webster University Vienna become the property of the University and cannot be returned or reproduced. Please make copies for your reference.

The Admission Decision

A decision regarding your admission will be made when you have submitted all required documentation.

Your Admissions Officer assesses your potential for academic success at Webster on the following points:

- Cumulative academic grade point average equal to 2.5 or better on a 4.0 scale.
- Grades in academic courses including those that the University considers to be college/university preparatory work
- Your application essay.
- Achievement on internal and external examinations and tests.
- Demonstrated level of English proficiency.
- Recommendation, school activities and achievements, community and volunteer activities, and/or professional work experience are also considered in the evaluation of your application for admission.

Applicants should upload documents online being applying online at <http://explore.webster.edu>

Be sure to include the Vienna campus as your study location.

Webster University Vienna's admission decision is communicated by email and letter. Please ensure that the mailing address on your application is legible and valid.



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